

REQUEST FOR QUALIFICATIONS

ARCHITECTURAL SERVICES FOR

ADAMS COUNTY OHIO VALLEY SCHOOLS

Public Announcement of Contract for Professional Design Services

The Adams County Ohio Valley School District (ACOVSD) intends to contract for architectural services in connection with the design and construction of a bus maintenance facility in Adams County, Ohio. Architectural firms interested in being considered for a contract to provide the required services should reply with two (2) bound hard copies of their statement of qualifications as well as an Adobe PDF file of the same. The PDF should be submitted on either a DVD/CD ROM or USB Flash Drive. Statements must be submitted no later than **4:00 p.m. (local time) on February 16, 2018**. Statements received after this deadline will not be considered. Statements of Qualifications should be transmitted to:

Steve Wolfe, Facilities Manager
Adams County Ohio Valley School District
141 Lloyd Road
West Union, OH 45693.

Statements of qualifications should include information regarding the following evaluation criteria:

1. Firm background and history
2. Team member qualifications and experience
3. Related project experience (maximum 5 projects)
4. Document quality of bid and construction documents on public projects
5. Estimating expertise and ability to meet budgets on public projects
6. Construction administration expertise and follow-up commitment
7. Previous experience with similar public and/or organizations
8. References

Professional services desired for this project include, but are not limited to: architecture; civil engineering; structural engineering; mechanical, electrical, plumbing engineering.

As required by Ohio Revised Code 153.65-71, responding firms will be evaluated and ranked in order of their qualifications. After evaluating the responses to this RFQ, the Owner may develop a short list of firms that it considers to be the most qualified for an interview phase of the selection process. The purpose of an interview, if deemed necessary, will be for the Owner to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. The Owner will notify each short-listed firm to schedule individual times for the interviews.

The Owner reserves the right to select a firm directly from the RFQ responses and forego the interview phase.

The preliminary project description is as follows:

Name of Project: ACOVSD Bus Maintenance Facility
Location: Adams County, OH
Description: Bus Maintenance Facility Construction project with a budget of approximately \$1,000,000

Cancellation and Rejection

The Owner reserves the right to reject all submissions and cancel this solicitation, any portion of this solicitation or any phase of the Project at any time and for any reason. The Owner shall have no liability to any proposer arising out of such cancellation or rejection. The Owner reserves the right to waive minor variations in the selection process. Any costs incurred by the respondents in preparing or submitting a response shall be the respondent's sole responsibility.