

Adams County Ohio Valley School District

BOARD OF EDUCATION ORGANIZATIONAL MEETING

JANUARY 5, 2017

AGENDA



BOARD OF EDUCATION

Judy Campbell, President
Charlie Bess, Vice-President
John Lewis, Member
Sally McDaniel, Member
Tom Reed, Member

ADAMS COUNTY OHIO VALLEY SCHOOL DISTRICT
ORGANIZATIONAL BOARD MEETING – JANUARY 5, 2017
6:00 P.M. – OHIO VALLEY CAREER & TECHNICAL CENTER

AGENDA

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. ROLL CALL
- IV. NOMINATION & ELECTION OF PRESIDENT
- V. NOMINATION & ELECTION OF VICE PRESIDENT
- VI. OATH OF OFFICE – PRESIDENT/VICE PRESIDENT
- VII. AUTHORIZE SUPERINTENDENT TO HIRE NEW EMPLOYEES – 2017-2018 SCHOOL YEAR
- VIII. AUTHORIZE SUPERINTENDENT TO ACCEPT RESIGNATIONS – 2017-2018 SCHOOL YEAR
- IX. AUTHORIZE SUPERINTENDENT TO DISPOSE OF FIXED ASSETS UNDER THE VALUE OF \$10,000 AS PER BOARD POLICY PURSUANT TO ORC 3313.41
- X. BOARD MEETINGS FOR 2017 (NEWLY ELECTED PRESIDENT PRESIDING)
- XI. TREASURER’S BOND
- XII. INVESTMENT OFFICER
- XIII. AUTHORIZATION TO PAY BILLS
- XIV. AUTHORITY TO COMPLETE TRANSFERS & ADVANCES
- XV. GRANT AUTHORITY TO TREASURER TO REQUEST ADVANCE DRAWS
- XVI. O.S.B.A. MEMBERSHIP, *BRIEFCASE & SCHOOL MANAGEMENT NEWS* SUBSCRIPTION
- XVII. APPOINTMENT OF O.S.B.A. LEGISLATIVE/STUDENT ACHIEVEMENT LIAISON
- XVIII. ATTENDANCE AT PROFESSIONAL MEETINGS
- XIX. BOARD SERVICE FUND
- XX. APPROVAL OF TAX BUDGET
- XXI. LEGAL SERVICES
- XXII. OLD BUSINESS
- XXIII. EXECUTIVE SESSION (IF NEEDED)
- XXIV. ADJOURNMENT

NEXT REGULAR BOARD MEETING: JANUARY 5, 2017 – 7:00 P.M. – OHIO VALLEY CAREER & TECHNICAL CENTER

ADAMS COUNTY OHIO VALLEY SCHOOL DISTRICT
ORGANIZATIONAL BOARD MEETING – JANUARY 5, 2017
6:00 P.M. – OHIO VALLEY CAREER & TECHNICAL CENTER

AGENDA

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. ROLL CALL
- IV. NOMINATION & ELECTION OF PRESIDENT
- V. NOMINATION & ELECTION OF VICE PRESIDENT
- VI. OATH OF OFFICE – PRESIDENT/VICE PRESIDENT
- VII. AUTHORIZE SUPERINTENDENT TO HIRE NEW EMPLOYEES – 2017-2018 SCHOOL YEAR
- VIII. AUTHORIZE SUPERINTENDENT TO ACCEPT RESIGNATIONS – 2017-2018 SCHOOL YEAR
- IX. AUTHORIZE SUPERINTENDENT TO DISPOSE OF FIXED ASSETS UNDER THE VALUE OF \$10,000 AS PER BOARD POLICY PURSUANT TO ORC 3313.41
- X. BOARD MEETINGS FOR 2017 (NEWLY ELECTED PRESIDENT PRESIDING)
- XI. TREASURER’S BOND
- XII. INVESTMENT OFFICER
- XIII. AUTHORIZATION TO PAY BILLS
- XIV. AUTHORITY TO COMPLETE TRANSFERS & ADVANCES
- XV. GRANT AUTHORITY TO TREASURER TO REQUEST ADVANCE DRAWS
- XVI. O.S.B.A. MEMBERSHIP, *BRIEFCASE & SCHOOL MANAGEMENT NEWS* SUBSCRIPTION
- XVII. APPOINTMENT OF O.S.B.A. LEGISLATIVE/STUDENT ACHIEVEMENT LIAISON
- XVIII. ATTENDANCE AT PROFESSIONAL MEETINGS
- XIX. BOARD SERVICE FUND
- XX. APPROVAL OF TAX BUDGET
- XXI. LEGAL SERVICES
- XXII. OLD BUSINESS
- XXIII. EXECUTIVE SESSION (IF NEEDED)
- XXIV. ADJOURNMENT

NEXT REGULAR BOARD MEETING: JANUARY 5, 2017 – 7:00 P.M. – OHIO VALLEY CAREER & TECHNICAL CENTER

ADAMS COUNTY OHIO VALLEY SCHOOL DISTRICT
ORGANIZATIONAL BOARD MEETING
JANUARY 5, 2017

I. **CALL TO ORDER**

II. **PLEDGE TO THE FLAG**

III. **ROLL CALL**

Mrs. Bess _____, Mrs. Campbell _____, Mr. Lewis _____, Mrs. McDaniel _____, Mr. Reed _____

IV. **NOMINATION & ELECTION OF PRESIDENT**

_____ moved and _____ seconded that the board approve the following:

_____ - NOMINATED AND ELECTED PRESIDENT OF THE ADAMS COUNTY
OHIO VALLEY SCHOOL DISTRICT BOARD OF EDUCATION

_____ Mrs. Bess, _____ Mrs. Campbell, _____ Mr. Lewis, _____ Mrs. McDaniel, _____ Mr. Reed

V. **NOMINATION & ELECTION OF VICE PRESIDENT**

_____ moved and _____ seconded that the board approve the following:

_____ - NOMINATED AND ELECTED VICE PRESIDENT OF THE ADAMS
COUNTY OHIO VALLEY SCHOOL DISTRICT BOARD OF EDUCATION

_____ Mrs. Bess, _____ Mrs. Campbell, _____ Mr. Lewis, _____ Mrs. McDaniel, _____ Mr. Reed

VI. **OATH OF OFFICE – PRESIDENT/VICE PRESIDENT**

Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as President/Vice President of the Board of Education of the Adams County Ohio Valley School District, Adams County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified? (Response: “I do.”)

(After the President and Vice President are elected and administered the Oath, the newly elected President should conduct the remainder of the organizational meeting.)

VII. _____ moved and _____ seconded that the board approve the following:

AUTHORIZE SUPERINTENDENT TO HIRE NEW EMPLOYEES – 2017-2018 SCHOOL YEAR

_____ Mrs. Bess, _____ Mrs. Campbell, _____ Mr. Lewis, _____ Mrs. McDaniel, _____ Mr. Reed

VIII. _____ moved and _____ seconded that the board approve the following:

AUTHORIZE SUPERINTENDENT TO ACCEPT RESIGNATIONS – 2017-2018 SCHOOL YEAR

To authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

This authorization provided by this resolution shall [remain in effect until withdrawn by formal action of the Board] [commence on January 2017 and remain in effect through December 31, 2017].

_____ Mrs. Bess, _____ Mrs. Campbell, _____ Mr. Lewis, _____ Mrs. McDaniel, _____ Mr. Reed

IX. _____ moved and _____ seconded that the board approve the following:

AUTHORIZE SUPERINTENDENT TO DISPOSE OF FIXED ASSETS UNDER THE VALUE OF \$10,000 AS PER BOARD POLICY PURSUANT TO ORC 3313.41

_____ Mrs. Bess, _____ Mrs. Campbell, _____ Mr. Lewis, _____ Mrs. McDaniel, _____ Mr. Reed

X. **BOARD MEETINGS FOR 2017**

_____ moved and _____ seconded that the board approve the following:

BOARD MEETINGS FOR THE 2017 CALENDAR YEAR AT 6:00 P.M.:

- January 5, 2017
- January 26, 2017
- February, 23, 2017
- March 16, 2017
- April 6 **Work Session**
- April 20, 2017
- May 18, 2017
- June 6-8 **Work Session/Board Retreat**
- June 22, 2017
- July 20, 2017
- August 03, 2017
- August 17, 2017
- September 21, 2017
- October 12 **Work Session**
- October 26, 2017
- November 21, 2017
- December 21, 2017

May/October **Finance Meetings**

Schedule 4 **F&T Meetings**

June/December **CTC Advisory Committee Meetings**

_____ Mrs. Bess, _____ Mrs. Campbell, _____ Mr. Lewis, _____ Mrs. McDaniel, _____ Mr. Reed

XI. **TREASURER'S BOND**

_____ moved and _____ seconded that the board approve the following:

TREASURER'S FIDELITY BOND FOR BRIAN SWITZER - \$100,000.00
Hazelbaker Insurance Agency - \$375.00 – January 1, 2017 Through July 31, 2018

_____ **Mrs. Bess,** _____ **Mrs. Campbell,** _____ **Mr. Lewis,** _____ **Mrs. McDaniel,** _____ **Mr. Reed**

XII. **INVESTMENT OFFICER**

_____ moved and _____ seconded that the board approve the following:

APPOINT TREASURER THE INVESTMENT OFFICER

_____ **Mrs. Bess,** _____ **Mrs. Campbell,** _____ **Mr. Lewis,** _____ **Mrs. McDaniel,** _____ **Mr. Reed**

XIII. **AUTHORIZATION TO PAY BILLS**

_____ moved and _____ seconded that the board approve the following:

AUTHORIZE THE TREASURER TO PAY ALL BILLS
Providing funds are available, and to keep accurate records of such

_____ **Mrs. Bess,** _____ **Mrs. Campbell,** _____ **Mr. Lewis,** _____ **Mrs. McDaniel,** _____ **Mr. Reed**

XIV. **AUTHORITY TO COMPLETE TRANSFERS & ADVANCES**

_____ moved and _____ seconded that the board approve the following:

GRANT AUTHORITY TO TREASURER TO COMPLETE TRANSFERS AND ADVANCES AS NEEDED WITH SUBSEQUENT BOARD APPROVAL

_____ **Mrs. Bess,** _____ **Mrs. Campbell,** _____ **Mr. Lewis,** _____ **Mrs. McDaniel,** _____ **Mr. Reed**

XV. **GRANT AUTHORITY TO TREASURER TO REQUEST ADVANCE WITHDRAWS**

_____ moved and _____ seconded that the board approve the following:

GRANT AUTHORITY TO TREASURER TO REQUEST ADVANCE DRAWS DURING 2017

_____ **Mrs. Bess,** _____ **Mrs. Campbell,** _____ **Mr. Lewis,** _____ **Mrs. McDaniel,** _____ **Mr. Reed**

XVI. **O.S.B.A. MEMBERSHIP, BRIEFCASE SUBSCRIPTION, SCHOOL MANAGEMENT NEWS SUBSCRIPTION**

_____ moved and _____ seconded that the board approve the following:

OHIO SCHOOL BOARDS ASSOCIATION

- Membership
- Subscription to *Briefcase* (Electronic – Free)
- Subscription to *School Management News*.

_____ Mrs. Bess, _____ Mrs. Campbell, _____ Mr. Lewis, _____ Mrs. McDaniel, _____ Mr. Reed

XVII. **APPOINTMENT OF O.S.B.A. LIAISON**

The President appoints _____ as OSBA Legislative/Student Achievement Liaison for 2017.

XVIII. **ATTENDANCE AT PROFESSIONAL MEETINGS**

_____ moved and _____ seconded that the board approve the following:

BOARD MEMBERS, SUPERINTENDENT, AND TREASURER MAY ATTEND PROFESSIONAL MEETINGS IN 2017

- Ohio School Boards Association
- American Association of School Administrators
- Buckeye Association of School Administrators
- National School Boards Association
- Educational Service Centers Association
- Ohio Department of Education
- Ohio Association of School Business Officials (OASBO)
- Ohio State Treasurer – CPIM Classes

_____ Mrs. Bess, _____ Mrs. Campbell, _____ Mr. Lewis, _____ Mrs. McDaniel, _____ Mr. Reed

XIX. **BOARD SERVICE FUND**

_____ moved and _____ seconded that the board approve the following:

BOARD SERVICE FUND IN THE AMOUNT OF \$10,000.00

_____ Mrs. Bess, _____ Mrs. Campbell, _____ Mr. Lewis, _____ Mrs. McDaniel, _____ Mr. Reed

XX. **APPROVAL OF TAX BUDGET**

_____ moved and _____ seconded that the board approve the following:

TAX BUDGET THAT WILL BE SUBMITTED TO THE COUNTY BUDGET COMMISSION
July 1, 2017 Through June 30, 2018

(SEE ENCLOSED)

_____ Mrs. Bess, _____ Mrs. Campbell, _____ Mr. Lewis, _____ Mrs. McDaniel, _____ Mr. Reed

XXI. LEGAL SERVICES

_____ moved and _____ seconded that the board approve the following:

EMPLOYMENT OF LEGAL FIRMS FOR 2017

- Ennis Britton Co.,
- Scott, Scriven and Wahoff

_____ Mrs. Bess, _____ Mrs. Campbell, _____ Mr. Lewis, _____ Mrs. McDaniel, _____ Mr. Reed

XXII. OLD BUSINESS

XXIII. EXECUTIVE SESSION (IF NEEDED)

XXIV. ADJOURNMENT

_____ moved and _____ seconded that the meeting be adjourned.

_____ Mrs. Bess, _____ Mrs. Campbell, _____ Mr. Lewis, _____ Mrs. McDaniel, _____ Mr. Reed

The President declared the motion carried and the meeting adjourned at _____ p.m.