

Adams County Ohio Valley School District

BOARD OF EDUCATION ORGANIZATIONAL MEETING

January 8, 2018

AGENDA



BOARD OF EDUCATION

Judy Campbell, President
Charlie Bess, Vice-President
David Riley, Member
Sally McDaniel, Member
Gay Lynn Shipley, Member

ADAMS COUNTY OHIO VALLEY SCHOOL DISTRICT
ORGANIZATIONAL BOARD MEETING – JANUARY 8, 2018
5:00 P.M. – OHIO VALLEY CAREER & TECHNICAL CENTER

AGENDA

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. OATH OF OFFICE – NEW MEMBERS
- IV. ROLL CALL
- V. NOMINATION & ELECTION OF PRESIDENT
- VI. NOMINATION & ELECTION OF VICE PRESIDENT
- VII. OATH OF OFFICE – PRESIDENT/VICE PRESIDENT
- VIII. AUTHORIZE SUPERINTENDENT TO HIRE NEW EMPLOYEES – 2018-2019 SCHOOL YEAR
- IX. AUTHORIZE SUPERINTENDENT TO ACCEPT RESIGNATIONS – 2018-2019 SCHOOL YEAR
- X. AUTHORIZE SUPERINTENDENT TO DISPOSE OF FIXED ASSETS UNDER THE VALUE OF \$10,000 AS PER BOARD POLICY PURSUANT TO ORC 3313.41
- XI. BOARD MEETINGS FOR 2018 (NEWLY ELECTED PRESIDENT PRESIDING)
- XII. TREASURER’S BOND
- XIII. INVESTMENT OFFICER
- XIV. AUTHORIZATION TO PAY BILLS
- XV. AUTHORITY TO COMPLETE TRANSFERS & ADVANCES
- XVI. GRANT AUTHORITY TO TREASURER TO REQUEST ADVANCE DRAWS
- XVII. O.S.B.A. MEMBERSHIP, *BRIEFCASE & SCHOOL MANAGEMENT NEWS* SUBSCRIPTION
- XVIII. APPOINTMENT OF O.S.B.A. LEGISLATIVE/STUDENT ACHIEVEMENT LIAISON
- XIX. ATTENDANCE AT PROFESSIONAL MEETINGS
- XX. BOARD SERVICE FUND
- XXI. APPROVAL OF TAX BUDGET
- XXII. LEGAL SERVICES
- XXIII. OLD BUSINESS
- XXIV. EXECUTIVE SESSION (IF NEEDED)
- XXV. ADJOURNMENT

NEXT REGULAR BOARD MEETING: JANUARY 8, 2018 – 6:00 P.M. – OHIO VALLEY CAREER & TECHNICAL CENTER

ADAMS COUNTY OHIO VALLEY SCHOOL DISTRICT
ORGANIZATIONAL BOARD MEETING
JANUARY 8, 2018

I. **CALL TO ORDER**

II. **PLEDGE TO THE FLAG**

III. **OATH OF OFFICE – NEW MEMBERS**

Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as a member of the Board of Education of the Adams County Ohio Valley School District, Adams County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified? (Response: "I do.")

IV. **ROLL CALL**

_____ Mrs. Bess _____, Mrs. Campbell _____, Mrs. McDaniel _____, Mr. Riley _____, Mrs. Shipley

V. **NOMINATION & ELECTION OF PRESIDENT**

_____ moved and _____ seconded that the board approve the following:

_____ - NOMINATED AND ELECTED PRESIDENT OF THE ADAMS COUNTY
OHIO VALLEY SCHOOL DISTRICT BOARD OF EDUCATION

_____ Mrs. Bess _____, Mrs. Campbell _____, Mrs. McDaniel _____, Mr. Riley _____, Mrs. Shipley

VI. **NOMINATION & ELECTION OF VICE PRESIDENT**

_____ moved and _____ seconded that the board approve the following:

_____ - NOMINATED AND ELECTED VICE PRESIDENT OF THE ADAMS
COUNTY OHIO VALLEY SCHOOL DISTRICT BOARD OF EDUCATION

_____ Mrs. Bess _____, Mrs. Campbell _____, Mrs. McDaniel _____, Mr. Riley _____, Mrs. Shipley

VII. **OATH OF OFFICE – PRESIDENT/VICE PRESIDENT**

Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as President/Vice President of the Board of Education of the Adams County Ohio Valley School District, Adams County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified? (Response: “I do.”)

(After the President and Vice President are elected and administered the Oath, the newly elected President should conduct the remainder of the organizational meeting.)

VIII. _____ moved and _____ seconded that the board approve the following:

AUTHORIZE SUPERINTENDENT TO HIRE NEW EMPLOYEES – 2018-2019 SCHOOL YEAR

_____, **Mrs. Bess** _____, **Mrs. Campbell** _____, **Mrs. McDaniel** _____, **Mr. Riley** _____, **Mrs. Shipley**

IX. _____ moved and _____ seconded that the board approve the following:

AUTHORIZE SUPERINTENDENT TO ACCEPT RESIGNATIONS – 2018-2019 SCHOOL YEAR

To authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance.

This authorization provided by this resolution shall [remain in effect until withdrawn by formal action of the Board] [commence on January 1, 2018 and remain in effect through December 31, 2018].

_____ **Mrs. Bess** _____, **Mrs. Campbell** _____, **Mrs. McDaniel** _____, **Mr. Riley** _____, **Mrs. Shipley**

X. _____ moved and _____ seconded that the board approve the following:

AUTHORIZE SUPERINTENDENT TO DISPOSE OF FIXED ASSETS UNDER THE VALUE OF \$10,000 AS PER BOARD POLICY PURSUANT TO ORC 3313.41

_____ **Mrs. Bess** _____, **Mrs. Campbell** _____, **Mrs. McDaniel** _____, **Mr. Riley** _____, **Mrs. Shipley**

XI. **BOARD MEETINGS FOR 2018**

_____ moved and _____ seconded that the board approve the following:

BOARD MEETINGS FOR THE 2018 CALENDAR YEAR AT 6:00 P.M. AT THE CTC

- January 8, 2018
- January 16, **WORK SESSION** 9:00 A.M. @Greene Beanery
- FEBRUARY 19 BOARD MEETING 6:00 P.M

- MARCH 19 BOARD MEETING 6:00 P.M
- APRIL 4 **WORK SESSION**
- APRIL 16 BOARD MEETING 6:00 P.M
- MAY 21 BOARD MEETING 6:00 P.M
- JUNE 4-5 **WORK SESSION**
- JUNE 18 BOARD MEETING 6:00 P.M
- JULY 16 BOARD MEETING 6:00 P.M
- AUGUST 20 BOARD MEETING 6:00 P.M
- SEPTEMBER 17 BOARD MEETING 6:00 P.M
- OCTOBER 15 BOARD MEETING 6:00 P.M
- NOVEMBER 19 BOARD MEETING 6:00 P.M
- DECEMBER 17 BOARD MEETING 6:00 P.M

May/October **Finance Meetings**
 Schedule 4 **F&T Meetings**
 June/December **CTC Advisory Committee Meetings**

_____ **Mrs. Bess** _____, **Mrs. Campbell** _____, **Mrs. McDaniel** _____, **Mr. Riley** _____, **Mrs. Shipley**

XII. TREASURER’S BOND

_____ moved and _____ seconded that the board approve the following:

TREASURER’S FIDELITY BOND FOR BRIAN SWITZER - \$100,000.00
 Hazelbaker Insurance Agency - \$375.00 – January 1, 2018 Through July 31, 2019

_____ **Mrs. Bess** _____, **Mrs. Campbell** _____, **Mrs. McDaniel** _____, **Mr. Riley** _____, **Mrs. Shipley**

XIII. INVESTMENT OFFICER

_____ moved and _____ seconded that the board approve the following:

APPOINT TREASURER THE INVESTMENT OFFICER

_____ **Mrs. Bess** _____, **Mrs. Campbell** _____, **Mrs. McDaniel** _____, **Mr. Riley** _____, **Mrs. Shipley**

XIV. AUTHORIZATION TO PAY BILLS

_____ moved and _____ seconded that the board approve the following:

AUTHORIZE THE TREASURER TO PAY ALL BILLS
 Providing funds are available, and to keep accurate records of such

_____ **Mrs. Bess** _____, **Mrs. Campbell** _____, **Mrs. McDaniel** _____, **Mr. Riley** _____, **Mrs. Shipley**

XV. **AUTHORITY TO COMPLETE TRANSFERS & ADVANCES**

_____ moved and _____ seconded that the board approve the following:

GRANT AUTHORITY TO TREASURER TO COMPLETE TRANSFERS AND ADVANCES AS NEEDED WITH SUBSEQUENT BOARD APPROVAL

_____ Mrs. Bess _____, Mrs. Campbell _____, Mrs. McDaniel _____, Mr. Riley _____, Mrs. Shipley

XVI. **GRANT AUTHORITY TO TREASURER TO REQUEST ADVANCE WITHDRAWS**

_____ moved and _____ seconded that the board approve the following:

GRANT AUTHORITY TO TREASURER TO REQUEST ADVANCE DRAWS DURING 2018

_____ Mrs. Bess _____, Mrs. Campbell _____, Mrs. McDaniel _____, Mr. Riley _____, Mrs. Shipley

XVII. **O.S.B.A. MEMBERSHIP, BRIEFCASE SUBSCRIPTION, SCHOOL MANAGEMENT NEWS SUBSCRIPTION**

_____ moved and _____ seconded that the board approve the following:

OHIO SCHOOL BOARDS ASSOCIATION

- Membership
- Subscription to *Briefcase* (Electronic – Free)
- Subscription to *School Management News*

_____ Mrs. Bess _____, Mrs. Campbell _____, Mrs. McDaniel _____, Mr. Riley _____, Mrs. Shipley

XVIII. **APPOINTMENT OF O.S.B.A. & STUDENT ACHIEVEMENT LIAISON**

The President appoints _____ as OSBA Legislative Liaison for 2018.

The President appoints _____ as Student Achievement Liaison for 2018.

XIX. **ATTENDANCE AT PROFESSIONAL MEETINGS**

_____ moved and _____ seconded that the board approve the following:

BOARD MEMBERS, SUPERINTENDENT, AND TREASURER MAY ATTEND PROFESSIONAL MEETINGS IN 2018

- Ohio School Boards Association
- American Association of School Administrators
- Buckeye Association of School Administrators

- National School Boards Association
- Educational Service Centers Association
- Ohio Department of Education
- Ohio Association of School Business Officials (OASBO)
- Ohio State Treasurer – CPIM Classes

_____ Mrs. Bess _____, Mrs. Campbell _____, Mrs. McDaniel _____, Mr. Riley _____, Mrs. Shipley

XX. BOARD SERVICE FUND

_____ moved and _____ seconded that the board approve the following:

BOARD SERVICE FUND IN THE AMOUNT OF \$10,000.00

_____ Mrs. Bess _____, Mrs. Campbell _____, Mrs. McDaniel _____, Mr. Riley _____, Mrs. Shipley

XXI. APPROVAL OF TAX BUDGET

_____ moved and _____ seconded that the board approve the following:

TAX BUDGET THAT WILL BE SUBMITTED TO THE COUNTY BUDGET COMMISSION
July 1, 2018 Through June 30, 2019

(SEE ENCLOSED)

_____ Mrs. Bess _____, Mrs. Campbell _____, Mrs. McDaniel _____, Mr. Riley _____, Mrs. Shipley

XXII. LEGAL SERVICES

_____ moved and _____ seconded that the board approve the following:

EMPLOYMENT OF LEGAL FIRMS FOR 2018

- Ennis Britton Co.,
- Scott, Scriven and Wahoff

_____ Mrs. Bess _____, Mrs. Campbell _____, Mrs. McDaniel _____, Mr. Riley _____, Mrs. Shipley

XXIII. OLD BUSINESS

XXIV. EXECUTIVE SESSION (IF NEEDED)

XXV. ADJOURNMENT

_____ moved and _____ seconded that the meeting be adjourned.

_____ Mrs. Bess _____, Mrs. Campbell _____, Mrs. McDaniel _____, Mr. Riley _____, Mrs. Shipley

The President declared the motion carried and the meeting adjourned at _____ p.m.

A public hearing was held regarding the proposed tax budget prior to the board meeting.

ADAMS COUNTY OHIO VALLEY SCHOOL DISTRICT

2018 Superintendent Appointed Committees

Administrative Advisory Committee

Judy Campbell, Chairperson, and Sally McDaniel

Career/Technical Advisory Committee

Charlie Bess, Chairperson, and David Riley

Education/Curriculum/Instruction Committee

Judy Campbell, Chairperson, and Gay Lynn Shipley

Facilities & Transportation Committee

David Riley, Chairperson, and Charlie Bess

Finance/Audit Committee

David Riley, Chairperson, and Sally McDaniel

Personnel Committee

Judy Campbell, Chairperson, and Sally McDaniel

Communication Committee

Charlie Bess, Chairperson and Gay Lynn Shipley